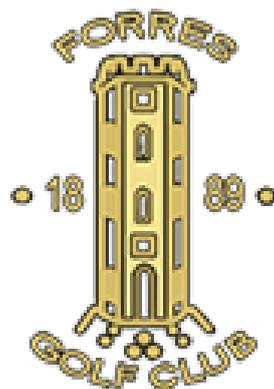




PROTOCOL FOR THE
RE-INTRODUCTION OF GOLF

FORRES GOLF CLUB





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1. Introduction

The following protocol for Forres Golf Club staff and golfers has been prepared by the General Manager in conjunction with the Forres Golf Course and Golf Club Committees following consultation with the relevant governing bodies and partners. The protocol outlines a number of measures which will be implemented at Forres Golf Club.

The objective of the protocol is to safeguard our staff and golfers following the reopening of the golf course during the COVID-19 pandemic. As one of the first sports allowed to resume there is a major responsibility on all golf clubs and golfers to ensure our sport is conducted in a safe and responsible manner. Full cooperation and adherence to the measures outlined in this protocol are absolutely essential and non negotiable.

The measures and provisions included within this protocol are under constant review and will be subject to updated advice from the government, health authorities and our governing body, Scottish Golf.

2. Access

Once the golf course has reopened access will initially be limited to members of Forres Golf Club for non competitive golf only. Members guests, Visitors and competitions will be welcomed to the golf course in line with updated advice from the government, health authorities, our governing body and following the successful implementation of the protocol by Forres Golf Club members.

In order to access the golf course the following conditions must be met:

- Golfers must not show any symptoms of COVID-19.
- Golfers must observe social distancing rules at all times in the car park, clubhouse and on the golf course.
- Golfers must have a pre-reserved tee time.
- Golfers must sign in at the golf shop.
- Golfers should not otherwise be required to be self-isolating.
- Golfers should follow travel restrictions outlined by the Scottish Government.

3. Booking & Arrival

Following reopening we anticipate a high demand for tee times. To ensure that we comply with social distancing the following conditions will be implemented with regards to arrival and booking tee times:

- Tee times available daily between 08:00 and 19:00 only in 10 minute intervals.
- Tee times are limited to two ball games only.
- Tee times are booked in advance online or by telephone.
- Golfers will only be allowed to book one tee time per day and up to 3 days in advance only.
- Arrive no more than 15 minutes before your reserved tee time.
- When parking try best to avoid parking directly next to another car.
- Change golf attire and arrange all golf equipment at your car.
- Do not leave your car or the immediate area surrounding until ready to check in.
- The locker rooms will remain closed.
- All practice areas will remain closed.
- Junior golfers must be accompanied by an adult.

4. Check-in & Shop

The golf shop will be staffed between the opening hours of 08:00 and 19:00. Check in is essential to maintain records of the tee sheet in line with contact tracing guidelines. In order to manage our golf shop operation the following procedures will be in place:

- Check in at the golf shop is mandatory for all golfers.
- Hand sanitiser will be available to wash hands before entry to the golf shop.
- Access to the golf shop for golfers only.
- No more than one golfer will be permitted at any time in the golf shop.
- Card and members account payments only. No cash will be accepted at the golf shop.
- Social distancing floor markings must be followed.
- Golfers restricted to spending no more than 10 minutes in the golf shop.
- Trolleys and buggies will be sanitised by staff and available for single person hire only.

5. On The Course

When you are on the golf course it is crucially important to follow the protocol and social distancing measures. At this point the staff cannot monitor the protocol and it is up to the golfers to ensure safety throughout the game. To assist golfers the following measures will be in place:

- All golf course furniture has been removed.
- The toilet on the golf course will remain closed.
- Bunker rakes have been removed. Golfers are to smooth the sand with feet and preferred lies will be in operation.
- Flag sticks are to remain in the hole at all times and must not be touched.
- The hole cups have been upturned to allow easy ball retrieval without touching the flag stick.
- Golfers must not share food, drink or any golf equipment.
- If a ball is lost do not return to play from the previous position.
- Golfers must refrain from handshakes, high fives or any form of physical contact.
- Golfers are asked to take all litter home with them.

6. Post Round

Following a game of golf it is still important to remember your responsibilities with regards to the protocol and social distancing measures introduced at the golf club. Despite the game of golf being completed the risks and dangers of COVID-19 remain. Following a round of golf the following measures will be in place:

- The compressor for the shoe cleaner will be turned off at all times and the shoe cleaner brushes will be removed.
- Golfers must return immediately to their car.
- Golfers must change all golf attire and arrange all golf equipment at their car.
- Golfers must not leave the immediate area surrounding their car until ready to leave.
- The clubhouse will remain closed.
- The locker room will remain closed.
- Hand sanitiser will be available for all golfers with a dispenser positioned on the end of the clubhouse building.
- Golfers are asked to please avoid cleaning their golf shoes and equipment in the carpark.
- Should a golfer show any symptoms of COVID-19 following a round of golf it is their responsibility to notify the golf club management immediately.

7. Staff

While a golfer will only interact with as little as one member of staff during a round of golf it is important to remember that the members of staff will interact with many golfers on any given day. In order to ensure the safety of our staff at Forres Golf Club the following measures will be in place:

- Staff will be provided with PPE to wear on site.
- Hand sanitiser and cleaning products are readily available for all members of staff.
- Golfers are not to approach any member of the greenkeeping team on the golf course.
- Protective screens have been installed at the service desk in the golf shop.
- All work areas and contact points will be cleaned regularly.
- Staff will be briefed on the importance of hand hygiene and cleaning procedures upon returning to work.
- A risk assessment and method statement has been completed by the committee and signed by general manager and head greenkeeper.

8. Reporting Concerns

Should any golfer have concerns surrounding the protocol or would like to report any health, COVID19 or protocol related queries please contact the golf club manager, Sean Blacklaw, at the earliest possible opportunity.

Contact details are detailed below:

Email: manager@forresgolfclub.co.uk

Telephone: 01309 672949

At this time golfers are asked that they do not enter the golf shop to raise concerns or report any queries under any circumstances.

For the time being the defibrillator has been moved from the clubhouse to the golf shop. Please contact the golf shop immediately should you require access to the defibrillator.

Should any of the measures outlined in the protocol document be breached by a golfer there is the possibility that the lockdown measure may be re-introduced. The management and committee's of Forres Golf Club will be policing the protocol measures and any breaches of the document could result in suspension of membership of the golf club.